

Great Spirit Systems

MissionBase™ Automatic Synchronization Set-Up for “Silent Automatic” Synchronization

IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE WITH THESE INSTRUCTIONS, PLEASE CONTACT GREAT SPIRIT SYSTEMS TECH SUPPORT.

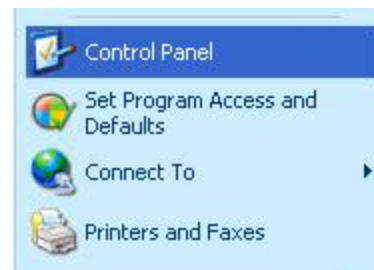
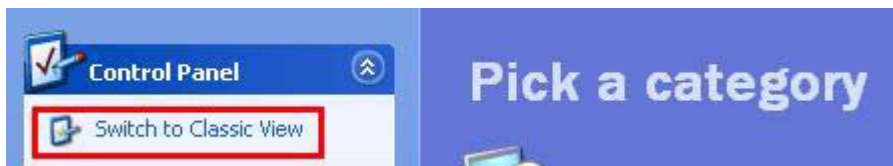
In the following set-up procedures, if your “MissionBase” folder is not located on the “C” drive, then substitute the correct drive letter in place of “C” in the instructions.

Setting Up MissionBase “Silent Automatic” Synchronization –

1. Download the file “SilentAutoSynch.exe” from the www.greatspirit.com web site. When downloading, remember where you download it to on your computer or download it to your desktop.
NOTE: Instructions for using the “SilentAutoSynch.exe” are on the web site.
2. Find the “SilentAutoSynch.exe” file on your computer and double click on it. Follow the instructions with the file.
3. After #2 is completed, then do the following:
 - Copy (do **NOT** cut) “MissionClient.ini” from the “C:\MissionBase\Programs” folder to the “C:\MissionBase\Programs\AutoSynch” folder.
 - Copy (do **NOT** cut) “ReplTools.ini” from the “C:\MissionBase\Programs” folder to the “C:\MissionBase\Programs\AutoSynch” folder
4. There should now be five files in the “C:\MissionBase\Programs\AutoSynch” folder.
5. Go to the “Setting Up A Scheduled Task” section below.

Setting Up A Scheduled Task --

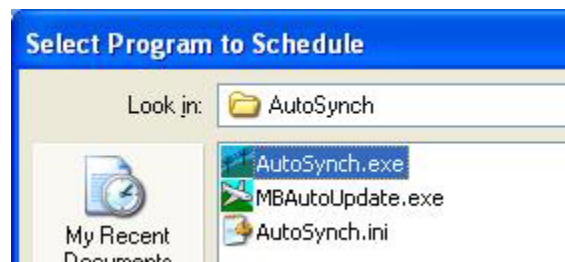
1. Go to the Windows control panel of your computer. (This can usually be found on the right side of the start menu on XP computers, after clicking START.)
2. If your Control Panel opens with “Pick a Category” displayed, click the “Switch to Classic View” as indicated in the graphic.



Then double-click the “Scheduled Tasks” program item from the list to open it.

3. Double-click “Add Scheduled Task” which launches the “Scheduled Task Wizard.”
4. When the wizard appears, follow the instructions and do the following at the appropriate points:
 - When the list of applications appears, click the “Browse” button. Then:

Navigate to the “C:\MissionBase\Programs\AutoSynch” folder.
Select “AutoSynch.exe” and click the “Open” button.



- Name the scheduled task any name you wish.
- Set the schedule you wish the synchronization to run by either the period such as “Daily” or “Weekly” or some other choice. We recommend it be run at least “Weekly”, with “Daily” or 3 times each week as being optimal.
- When asked by the wizard, enter your user name and password for Windows. Do **NOT** enter your MissionBase user name and password unless it is the same as your Window login information.
- When you see the final window of the Wizard, it will confirm the scheduled task. There will be checkbox that says “Open advanced properties for this task when I click Finish.” Check this box and then click “Finish.”
- The properties dialog for the scheduled task will open. Then make sure the box that says “Run only if logged on” is **NOT** checked.