

Using the GSS File Transfer Protocol

- Open your web browser (Internet Explorer, Netscape, etc.).
- In the address line of your web browser, type in "ftp.greatspirit.com". This will take you to the Great Spirit Systems FTP site. Enter the user name and password received from GSS when instructed to use this site.
- Double-click on your customer file to open it. Then RIGHT-click on the file you are to download.
- LEFT-click on the option "Copy to folder." The "Browse For Folder" window will appear as shown in Figure 1. Place the folder where it can easily be located after the download (for example, on your "Desktop") or in a location specified by GSS, such as the C:\MissionBase\Programs folder. Then click the "OK" button.
- Close your web browser, and make sure that MissionBase, and any other programs are also closed. Go to the file on your "Desktop" (or in the other location where it was placed). When you locate the file, DOUBLE-click on the file name. Most of the files Great Spirit Systems creates for its customers are Self-Extracting files. This means that the location and options are pre-set by Great Spirit Systems for correct placement on your harddrive, and all that you need to do is to click the "Unzip" button (indicated in **RED** in Figure 2).
- Follow any additional instructions given by GSS, otherwise, the file is installed and the issue should be resolved when you restart your MissionBase program.



Fig. 1

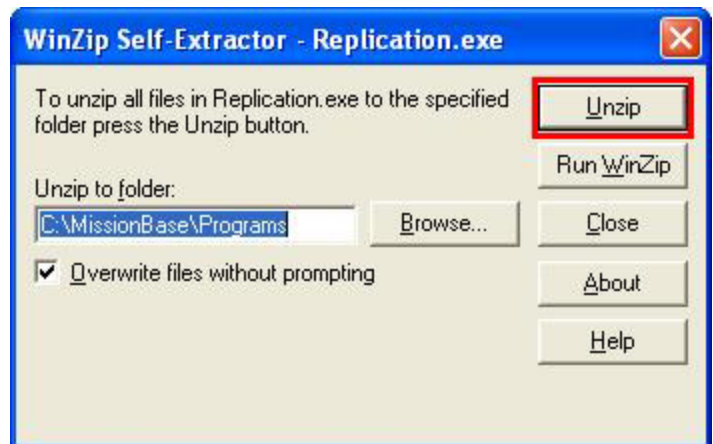


Fig. 2